

**STANDARD OPERATING PROCEDURES**  
DIVISION OF COMPARATIVE MEDICINE  
UNIVERSITY OF SOUTH FLORIDA

SOP#: 800

Date Issued: 5/01

Date Revised: 9/20

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TITLE: Aquatic Vertebrate Room Duties  
SCOPE: All Authorized Personnel  
RESPONSIBILITY: Facility Manager and Technical Staff  
PURPOSE: To Establish Minimum Duties Required to Maintain Acceptable Husbandry

**I. PROCEDURES**

1. Upon the completion of species specific SOPs regarding care and feeding, the following tasks are to be performed.
  4. Complete Room Status Sheet .
  5. Record new arrivals on Per Diem Sheets .
  6. Sweep floor and empty trash as needed.
  7. Mop floor with water only, taking care not to splash on equipment.
- b. Weekly-
  1. Count all occupied tanks and record on the Per Diem Sheet
  2. Conduct water analysis if required see SOP for species care and feeding.
  3. Spot clean cages.
- c. Bi-weekly
  1. Check heating elements, drum filter, UV lamp Conductivity and pH probe and record on the Room Status Sheet.
  2. Sanitize room cleaning equipment.
- d. Monthly-
  1. Confirm diurnal light timers are accurately controlling animal room lights by use of the HOBO data logger, the first week of each month record results on the