

# Withdrawal for Military Service



Use this form to request a Military Withdrawal (MW) for active military service during your current term or within six months after a term has ended. Separate forms are required for multiple terms.

Submit this form to the Registrar's Office at [registrarupdates@usf.edu](mailto:registrarupdates@usf.edu).

Upon review, students will receive a grade of MW, Military Withdrawal, on their academic transcript for the courses listed. Course withdrawals due to active military service are processed without penalty and students are not responsible for tuition and fees.

## I. Student Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

USF ID Number \_\_\_\_\_ USF Email \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_

Major \_\_\_\_\_

## II. Supporting Documentation Required

Provide a copy of your military orders or other documentation that shows your dates of service which coincide with affected term dates.

## III. Withdrawal Information

Year \_\_\_\_\_ Semester (please select one):  Fall  Spring  Summer A  Summer B  Summer C

Subject	Course Number	Section	CRN	Credit Hours	Course Title

## IV. Benefits

Indicate any military benefits or other financial aid that may be affected by your withdrawal.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR OFFICE USE ONLY:

MW grades assigned by: \_\_\_\_\_ Date \_\_\_\_\_

Fee Adjustment processed by: \_\_\_\_\_ Date \_\_\_\_\_