OSI TOSI OTHER MAIL SERVICE DOCUMENT TO TERMIT MAIL			WII 11 EK2008
DEPARTMENT NAME			MAIL CODE
MAILER'S MANUAL SIGNATURE			PHONE #
PRINT NAME			DATE
FAST CHARTFIELDS		GRANTS ONLY (PROJECT)	
BUSINESS UNIT		PROJECT CODE BUS.UNIT	GRT01
OPERATING UNIT		PROJECT	
FUND CODE		ACTIVITY ID	
DEPARTMENT(ID)		ANALYSIS TYPE	GLE
PRODUCT			
INITIATIVE			
deliverable to a delivery poin change-of-address orders in the	the mailing for you. This inclut from the USPS database • make USPS database • applying ang to the US Postal Service. S	atching the mailer's address roan address and barcode • sack	ecords with customer-filed
Is your mail already addresse If no, do you want us to addre Please note. If you send us a with the name of the programmer.	ess your mail using your addre	ess list that is on a disk ( ) e- ange the file extension to .txt.	
Postage Permits	Indicate Quantity		
First Class			
Nonprofit Standard Mail		Standard Mail costs less and is slower than First Class	
Regular Standard Mail		Mail. Please plan accordingly.	
must also be sealed or tabbed  Do you want us to: Apply your return address Y  Apply our permit indicia Y		Seal or tab shut the m	e mail.  nail Yes ( ) No ( )
š Give us this document and two sample pieces of the mail v		with each mailing.	USF Post Office use only
Š Deliver or mail disks to USF Post Office PPA109.			CLERK'S
Š E-mail files to bulkmail@admin.usf.edu			INTIALS